

Summerset at Brentwood II Homeowners Association

BOARD OF DIRECTORS MEETING AGENDA

November 13, 2024

Executive Session – 3:00 PM - (BOARD ONLY)

Open Session – 5:00 PM (Homeowners Encouraged to Attend)

Location – Clubhouse

EXECUTIVE SESSION: 3:00 PM

- I. Member Discipline/Hearings or Confidential Communication
- II. Litigation/legal Issues
- III. Formation and/or Review of Contracts
- IV. Personnel Matters
- V. Member Payment Plan/Foreclosure/Disability Requests

OPEN SESSION

CALL TO ORDER: 5:00 PM

PLEDGE OF ALLEGIANCE (Led by Board member)

ADMINISTRATIVE – CONSENT AGENDA Includes routine financial and administrative actions and are usually approved by simple majority vote of the Board. Items are not discussed unless a director asks that an item be removed from the Consent Agenda for separate action.

Board Meeting Open, Special, Executive Minutes Approval: October 8, 2024, October 9, 2024, and November 6, 2024.

Acceptance of Board review of Financial Compilation: September 30, 2024, and October 31, 2024 (if available).

- CD Investments

Collection Action (if applicable)

COMMITTEE, CLUB and/or DIRECTOR REPORTS & APPOINTMENTS (as applicable)

- Architecture
- Board Advisory – Appointments
- Décor
- Finance – Appointments
- Newsletter
- Nominating & Election
- Rascals
- Welcome Committee
- Director Reports
 - President
 - Vice President
 - Secretary
 - Treasurer

Director of Operations

NEW / OLD BUSINESS

- Harassment Policy
- Ethics and Code of Conduct for Directors and Standing Committee Members
- Electronic Consent Proposal
- Décor Committee Decorating for the Holidays
- Clearance bar for Gate House
- Community Directory Creation
- Response to BAC's Proposal RE: Board Process for Rule Changes
- Street Cleaning Schedule Change
- Corporate Transparency Act ("CTA") Requirements and Board Coordinator of Process

HOMEOWNER FORUM Members may address the Board on any issue under the Board's jurisdiction, for up to three (3) minutes. Members must state their name, address, and the topic prior to making any comments. If a speaker is in the middle of a sentence when time is called, he/she may finish the thought before sitting down. Speakers may not allot their time to others.

(The Board may invite members to comment on items on the agenda at the time the item is taken up. A Director or Manager may briefly respond to statement made or questions posed.)

INSPECTION The most recent Site Inspection was performed November 4, 2024, by Melody Murray. This was a common area inspection, work orders were sent for weeds in the parking lot, a couple plants that are distressed, it was noted that the dog park grass has substantially improved.

ADJOURN

The next regular meeting will be held on: **January 8, 2024.**