

SUMMERSET AT BRENTWOOD II ASSOCIATION

Rule 1.11 TECHNOLOGY COMMITTEE

PURPOSE

The purpose of the Technology is to help the Board and the Office Admin/AD with technology issues and decisions.

TYPE

The Technology Committee shall be a Standing Committee appointed by the Board of Directors.

STRUCTURE

1. The Board shall appoint as members a minimum of three (3) and no more than five (5) residents. A Director will serve as liaison.
2. If at any time there shall not be a duly constituted Welcome Committee, the remaining members will function as a Committee until a replacement member can be appointed.
3. A Chair shall be selected by the Committee members. If no decision can be made, the Board will appoint the Chair.

DUTIES AND RESPONSIBILITIES

1. Maintain the administration of the website.
2. Help evaluate technology for the Board of Directors.
3. Maintain security for the websites that the Board uses.
4. Administer our internet service provider (ISP).
5. Help create procedures for dealing with information.
6. Maintain the HOA database and script and systems that go along with it.
7. Maintain door and gate databases and their integration with the HOA database.
8. Any other technology-related tasks that the Board asks of them.

BUDGET

1. A budget should be required, as any money spent will be through the Board of Directors rather than through the Committee itself.

This Rule 1.11 shall be effective on the date of adoption, shall supersede any previous Rule 1.11 and shall remain in effect until modified by the Board of Directors.

I, *Sheldon W. Helms*, the Secretary of the Summerset at Brentwood II Association, certify that this Rule was duly adopted by the Board of Directors of the Association and came into effect on November 8, 2024.