

# Summerset at Brentwood II Homeowners Association

## BOARD OF DIRECTORS MEETING AGENDA

October 9, 2024

Executive Session – 3:00 PM - (BOARD ONLY)

Open Session – 5:00 PM (Homeowners Encouraged to Attend)

Location – Clubhouse

### EXECUTIVE SESSION: 3:00 PM

- I. Member Discipline/Hearings or Confidential Communication
- II. Litigation/legal Issues
- III. Formation and/or Review of Contracts
- IV. Personnel Matters
- V. Member Payment Plan/Foreclosure/Disability Requests

### OPEN SESSION

**CALL TO ORDER:** 5:00 PM

**PLEDGE OF ALLEGIANCE** (Led by Board member)

**ADMINISTRATIVE – CONSENT AGENDA** Includes routine financial and administrative actions and are usually approved by simple majority vote of the Board. Items are not discussed unless a Director asks that an item be removed from the Consent Agenda for separate action.

Board Meeting Open, Special, Annual, Organizational and/or Executive Minutes Approval:  
September 11, 2024, and September 18, 2024

Acceptance of Board review of Financial Compilation: August 31, 2024

- CD Investments

Collection Action (if applicable)

### COMMITTEE, CLUB and/or DIRECTOR REPORTS & APPOINTMENTS (as applicable)

- Architecture
- Board Advisory
- Décor
- Finance – **Appointments**
- Newsletter
- Nominating & Election
- Rascals
- Welcome Committee
- Director Reports
  - President
  - Vice President
  - Secretary
  - Treasurer
  - Director of Operation

## **NEW / OLD BUSINESS**

- **2025 Draft Budget & Reserve Study Approval**
- **Proposals for review and decision**
  - Craft Room/Kitchen Leak Remediation & Repair Estimates
  - Annual Tree Maintenance
  - Street Sweeping Frequency
  - Sunpointe Contract
  - Pool Planter @ Pool Queen Palm Replacement & Additional Geraniums
  - Roof Access Proposal
- **Board Liaison Assignments**
- **Discussion with Consultant – Road Study Evaluation**
- **Renting Tables & Chairs by Residents**

**HOMEOWNER FORUM** Members may address the Board on any issue under the Board's jurisdiction, for up to three (3) minutes. Members must state their name, address, and the topic prior to making any comments. If a speaker is in the middle of a sentence when time is called, he/she may finish the thought before sitting down. Speakers may not allot their time to others.

(The Board may invite members to comment on items on the agenda at the time the item is taken up. A Director or Manager may briefly respond to statement made or questions posed.)

**INSPECTION** The most recent Site Inspection was performed September 25, 2024, by Melody Murray and Cathrine Krakower. There were letters sent for landscape issues, paint issues, etc.

## **ADJOURN**

The next regular meeting will be held on: **November 13, 2024**