

Summerset at Brentwood II Homeowners Association

BOARD OF DIRECTORS MEETING AGENDA

August 14, 2024

Executive Session – 3:00 PM - (BOARD ONLY)

Open Session – 5:00 PM (Homeowners Encouraged to Attend)

Location – Clubhouse

EXECUTIVE SESSION: 3:00 PM

- I. Member Discipline/Hearings or Confidential Communication
- II. Litigation/legal Issues
- III. Formation and/or Review of Contracts
- IV. Personnel Matters
- V. Member Payment Plan/Foreclosure/Disability Requests

OPEN SESSION

CALL TO ORDER: 5:00 PM

PLEDGE OF ALLEGIANCE (Led by Board member)

ADMINISTRATIVE – CONSENT AGENDA Includes routine financial and administrative actions and are usually approved by simple majority vote of the Board. Items are not discussed unless a Director asks that an item be removed from the Consent Agenda for separate action.

Board Meeting Open, Special and/or Executive Minutes Approval: July 10, 2024 & July 12, 2024

Acceptance of Board review of Financial Compilation: July 31, 2024 (if available)

- CD Investments

Collection Action (if applicable)

COMMITTEE, CLUB and/or DIRECTOR REPORTS & APPOINTMENTS (as applicable)

- Architecture
- Board Advisory
- Décor
- Finance
- Newsletter
- Nominating & Election
- Rascals
- Welcome Committee
- Director Reports
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Director of Operation

NEW / OLD BUSINESS

- **Policies & Rules**

- Revision of fine policy
- Approve rules 1.1, 1.2, 2.1
- Revision of estate sale application & estate sale coordinator agreement
- Ethics policy
- Anti-harassment policy

- **Proposals for review and decision**

- Ratify gate repair proposal
- Janitorial contract
- Pool deck
- Pool shrub replacement
- Clubhouse window tinting
- JK Electrical uplighting
- Janitor VS Handyman
- Ramp for tennis courts
- Pool equipment gate replacement
- Pool equipment spigot installation
- Road study

HOMEOWNER FORUM Members may address the Board on any issue under the Board's jurisdiction, for up to three (3) minutes. Members must state their name, address, and the topic prior to making any comments. If a speaker is in the middle of a sentence when time is called, he/she may finish the thought before sitting down. Speakers may not allot their time to others.

(The Board may invite members to comment on items on the agenda at the time the item is taken up. A Director or Manager may briefly respond to statement made or questions posed.)

INSPECTION The most recent Site Inspection was performed August 8, 2024, by Melody Murray.

ADJOURN

The next regular meeting will be held on: **September 11, 2024**